

**AMERIGE HEIGHTS COMMUNITY ASSOCIATION
MEETING OF THE BOARD OF DIRECTORS
MARCH 22, 2010
MINUTES**

NOTICE Upon due notice given and received, the regular meeting of the Board of Directors of the Amerige Heights Community Association was held on March 22, 2010 at Robert C Fisler School.

CALL TO ORDER The meeting was called to order at 6:15 P.M. by Mark Elliot, President.

PRESENT Mark Elliott, President
Geno Kaneshiro, Vice-President/Treasurer
Susan Fanello, Treasurer
Tom Moore, Secretary
John Chen, Director

Allison Muscat, Action Property Management, Inc.

EXECUTIVE SESSION

DISCLOSURE An Executive Session was held immediately prior to the meeting to discuss member discipline, contracts, and collection matters.

CONSENT CALENDAR

Motion was duly made, seconded to adopt the Consent Calendar as presented and in its entirety. Motion carried unanimously. The Consent Calendar will become a part of and is attached to these minutes.

NEW BUSINESS

A. PROPERTY DAMAGE – AUTOMOBILE ACCIDENT

Management presented information pertaining to the accident that occurred on January 4, 2010 on Sheddon Drive. Management has submitted a request to the driver's insurance company for reimbursement of the cost to replace the plum tree and gazania damaged in the accident. Total cost is estimated at \$2,300.00.

B. ATTORNEY RETAINER RENEWAL

Motion was duly made, seconded and carried unanimously to approve the retainer agreement as submitted by Association Attorney, Harle, Janics & Kannen at a cost of \$1,800.00.

C. JANITORIAL SERVICES

After review of the proposal submitted by Association Janitorial Vendor, Personal Touch Cleaning and Maintenance a motion was duly made, seconded and carried unanimously to direct Management to negotiate the pricing on the power washing/cleaning of the park walkways, benches, tables, and play equipment. In addition, the Board requested that Management obtain additional proposals for this service.

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D. LIEN RESOLUTIONS

In accordance with the Association's Collection Policy, a lien should be filed against the unit for delinquent assessments, late charges, and the costs of collection. A copy of the current account history is attached for your review for the following account numbers. Motion to proceed with collection actions must be made in Open Session so account numbers are used for privacy.

| | | |
|-------------------------|-------------------------|-------------------------|
| 1622010241 (\$322.54) | 1613719461 (\$2,692.61) | 1628131191 (\$824.810) |
| 1613904041 (\$1,595.63) | 1628152571 (\$681.14) | 1628192471 (\$681.23) |
| 1613661371 (\$138.45) | 1628111352 (\$681.14) | 1645861301 (\$1,499.37) |
| 1613830093 (\$897.93) | 1645871411 (\$682.63) | 1614324043 (\$3,007.30) |
| 1628111372 (\$681.14) | 1613803533 (\$4,295.13) | |

ADJOURN There being no further business to come before the Board at this time, the meeting adjourned at 7:50 P.M.

APPROVED BY THE BOARD OF DIRECTORS ON 4/26/10

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CONSENT CALENDAR

- A. BE IT RESOLVED, That the Board Meeting Minutes of October 26, 2009 are approved as written;
- B. BE IT RESOLVED, That the Executive Session Minutes of October 26, 2009 are approved as written;
- C. BE IT RESOLVED, That the financial statement for the period ending October 31, 2009;
- D. BE IT RESOLVED, That the Cost Center financial statements for the period ending October 31, 2009;
- E. BE IT RESOLVED, That the financial statement for the period ending November 30, 2009;
- F. BE IT RESOLVED, That the Cost Center financial statements for the period ending November 30, 2009;

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- G. BE IT RESOLVED, That the financial statement for the period ending December 31, 2009;

- H. BE IT RESOLVED, That the Cost Center financial statements for the period ending December 31, 2009;

- I. BE IT RESOLVED, That the financial statement for the period ending January 31, 2010;

- J. BE IT RESOLVED, That the Cost Center financial statements for the period ending January 31, 2010;